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January 15, 2024

Dear Members;

Re: Notice of Station Level Elections Nominations Open – By-Election

As per the by-law 13.b.14 “Station Level Elections”, station level elections shall be held biannually, within the relative stations. As the main station elections took place in January 2023 and with the significant number of internal movements and current vacancies, this will serve as a by-election for ALL vacant shop steward and safety officer positions with a term ending in 2025.

Nominations for station shop steward and station safety representative (DOSH) open on January 15, 2024, and will remain open for three weeks, closing on February 4th, 2024. Should an election be required at your station they will commence on February 15th, 2024, and be open for a period of three weeks, closing on March 6th, 2024. Change of office for all station shop stewards and station safety representatives will take place on March 31st, 2024.

The nomination and election process for the aforementioned positions are conducted at the station. Nomination forms should be available at your station along with precise instructions on how to fill out and submit the forms. Each station should be assigned an election returning officer to manage the nomination and election process. If nomination forms are not currently available at your station and/or you are unsure who your election returning officer is, contact your current shop steward. If your station does not currently have a shop steward, contact your Regional Vice President (RVP).

Both the station shop steward and safety representative are extremely important positions within the structure of our union. In order to function at the highest level possible and meet the needs of our members it is imperative we develop a robust organizational infrastructure by ensuring each station has engaged representation available.

If you are interested in learning more about the responsibilities and expectations of a station shop steward, [please contact your RVP](#).

If you are interested in learning more about the responsibilities and expectations of a station safety representative, contact the Provincial Safety Director at corey.froese@apbc.ca.

To learn more about station level elections visit www.apbc.ca/members-area/elections/station-level-elections/. I have also included (Appendix A) the bylaws related to station level elections below.

Sincerely,

Keith R Taylor
Provincial Recording Secretary
CUPE Local 873

APPENDIX A

13.b14 Station Level Elections

The elections of all station level positions shall be held biennially, within the relative station.

(a) Station level positions shall be defined as: Shop Steward and Occupational Safety and Health (OSH) representative.

(b) Nominations shall commence biennially on January 15 and shall remain open for a period no less than three (3) weeks.

(c) Elections shall commence biennially on February 15 and shall remain open for a period no less CUPE LOCAL 873 Union Bylaws 27 than three (3) weeks.

(d) Results from station elections shall be forwarded to the appropriate Regional Vice President, Union office, and Provincial Safety Director within seven (7) days of election close (e) For posts, which require Platoon OSH Representatives, positions shall be elected from the pool of OSH Representatives within the relevant district.

(f) All positions shall be subject to an election commencing January 2013, with all positions subject to elections biennially thereafter.

(g) In accordance with bylaw 13.b6, the Station Shop Steward will appoint a 'Station Returning Officer' for each station level election. The selected member shall be in good standing with the Union and be neither officer nor candidate for the office. They shall treat information selected to them in connection with their responsibilities as confidential. In the event that the Shop Steward position is vacant, or the Shop Steward is unable to make an appointment, the Regional Vice President will appoint the 'Station Returning Officer'

(h) The term of office for station level elections shall end on March 31st, biennially.

(i) Should the OSH representative fail to answer roll call for three consecutive regular DOSH meetings without having submitted good reason for those failures, his office shall be declared vacant, and shall be filled by an appropriate station level election.

(j) Should the station shop steward fail to answer roll call for three consecutive regular shop steward meeting without having submitted good reason for those failures, or without providing monthly report to the Chief Shop Steward or Regional Vice President, their office shall be declared vacant, and shall be filled by an appropriate station level by-election.

(k) Should a station level election not receive any valid nominations with acceptance, the Regional Executive shall appoint a member in good standing at the station, to the position, until the next time an election or by-election is held, in accordance with 13.b14(f).



(l) Should a Primary Shop Steward position fall vacant mid-term due to resignation, retirement, a change in primary operating station or any other unforeseen circumstance, the Secondary Shop Steward (if applicable) will be appointed to the Primary Shop Steward position for the duration of the term. In the absence of a Secondary Shop Steward the Regional Executive may appoint a member in good standing at the station to the position until the next time an election or by-election is held, in accordance with 13.b14(f).” In the event a Secondary Shop Steward position falls vacant mid-term due to resignation, retirement, a change in primary operating station or any other unforeseen circumstances the Regional Executive, in consultation with the Primary Shop Steward, may appoint a member in good standing at the station to the position until the next time an election or by-election is held in accordance with 13.b14(f).

